

~ NURSE LEGAL CONSULTANT ~

QUALIFICATIONS PROFILE

Hardworking, performance-focused, and detail-oriented registered nurse, with comprehensive experience in nursing, patient education, paralegal support, and human relations. Armed with strong leadership acuity, complemented with exceptional expertise in maintaining medical records and drafting legal documents with high degree of confidentiality, quality, and accuracy. Recognized as an excellent care provider and patient advocate with outstanding communication, organizational, writing, problem-solving, and analytical skills; able to maintain composure in dealing with emotionally charged, fast-paced, and stressful situations.

CORE COMPETENCIES

**Nursing Practice and Operations
Consultation and Support
Patient Needs Assessment
Healthcare Compliance and System
Documentation and Administrative Support**

**Quality Patient Care
Training and Development
Strategic Planning and Analysis
Rapid Conflict Resolution
Cross-Functional Leadership and Team Building**

EDUCATION AND CREDENTIALS

Bachelor of Science in Nursing: 2014 | Walla Walla University, College Place, WA

12-Week Paralegal Course Certification: 2014 | Curry College, Milton, MA

Massachusetts Registered Nurse License#RN278674: Valid Until Oct 2014

Continuing Education Courses in Pediatric Abusive Head Trauma | Hypokalemia and Hyperkalemia | Diagnosing and Managing Headaches | Rheumatoid Arthritis | Diabetes Pharmacology: 2011–2012

2-Day Telephone Triage Course: 2004

Advanced Trauma Nursing Course: 1997

Basic Life Support (BLS): For Renewal

Pediatric Advanced Life Support (PALS): For Renewal

Emergency Nursing Pediatric Course (ENPC): For Renewal

Advanced Cardiovascular Life Support (ACLS): For Renewal

Certified Emergency Nurse (CEN) # 9707466: For Renewal

Mobile Intensive Care Nurse (MICN) #N3227: For Renewal

PROFESSIONAL EXPERIENCE

NURSE ADVISOR, *PUBLIC RELATIONS DEPARTMENT*

ResuMeds | Los Angeles, CA

Jul 2004–May 2007

- Assumed full accountability in rendering nursing guidance and advice; expertly auditing the medical charts of co-workers; and handling medical questions and emergencies until an ambulance arrived.
- Took proactive part in numerous community outreach initiatives, including wellness classes and health programs, which effectively promoted the hospital and its medical services.
- Proficiently utilized the state-of-the-art nursing triage software to oversee and promote the appropriate implementation of key emergency services, physician office visits, and self-care.
- Conducted intensive assessments and recommended treatment to all patients needing medical advice and assistance.
- **Earned positive feedback and commendation from the management and colleagues as a versatile, courteous, and patient-oriented employee demonstrating outstanding dedication and performance to nursing work.**

REGISTERED NURSE, *EMERGENCY DEPARTMENT*

ResuMeds | Los Angeles, CA

Oct 2002–Jul 2004

- Exemplified time management, leadership, and triage skills in working at the former busiest emergency department in Colorado.
- Performed rapid patient assessment and treatment in the initial phase of illness or trauma as well as in life-threatening situations.

RESUMEDS

☎ 8888 Alvarado Street, Los Angeles, California 90026 ☎ 234.567.8888 📧 contact@resumeds.com

- Progressively led and executed the assessment, intervention, and stabilization of a wide array of trauma and illnesses of patients.
- Leveraged strong analytical aptitudes in consistently reevaluating and prioritizing the conditions of key patients and their changing medical needs.
- **Maintained constant coordination with paramedics, physicians, nurses, and ancillary staff in effectively providing quality patient care, which included rendering support to patients and their families in high-stress and tragic situations.**

TRAVEL REGISTERED NURSE, EMERGENCY DEPARTMENT

ResuMeds Los Angeles, CA	Jun 2002–Sep 2002
ResuMeds Los Angeles, CA	Mar 2002–Sep 2002
ResuMeds Los Angeles, CA	Jan 1999–Apr 1999
ResuMeds Los Angeles, CA	Dec 1997–May 1998

- Received recommendation from the Emergency Room (ER) physician to work on various and difficult travel assignments across California and Maryland.
- **Contributed strategic insights as registered nurse acquiring outstanding ability to work on a new environment and diverse co-workers with little or no orientation.**

REGISTERED NURSE

ResuMeds Los Angeles, CA	Jun 2001–Feb 2002
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- Displayed solid expertise and knowledge of efficient triage practices during tenure at the key hospital under probation with Medicare/Medicaid to avoid further incidents; thereby achieving higher pay than a typical contractual nurse by approximately 50%.

REGISTERED NURSE, EMERGENCY DEPARTMENT

ResuMeds Los Angeles, CA	Nov 1999–Jun 2001
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- Carried out various nursing and administrative tasks, such facilitating new hire orientation; determining and reporting suspected child abuse case/s; and working in the entire areas of the Emergency Department.

REGISTRY NURSE

ResuMeds Los Angeles, CA	Jun 1998–Nov 1999
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REGISTERED NURSE, EMERGENCY ROOM; AND CRITICAL CARE RESIDENCY

ResuMeds Los Angeles, CA	May 1995–Nov 1997
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- Successfully accomplished the critical care residency specializing in ER, a nationally recognized six-month nursing orientation course with specialization in ER; outperformed more than 70 applicants nationwide by being one of the seven chosen applicants.

PRENATAL NURSE EDUCATOR; AND QUALITY ASSURANCE AND UTILIZATION REVIEW NURSE

ResuMeds Los Angeles, CA	Apr 1991–Sep 1992
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- Served as a prenatal nurse educator accounted for visiting small villages in Alaska to administer and proactively provide care and education to all expectant mothers.
- Conducted a community education seminar on avoiding alcohol while pregnant; and authored an article regarding prenatal care for the local paper.
- **Successfully gained knowledge in accurately informing a physician on when to discharge their patients from the hospital.**

ADDITIONAL EXPERIENCE

INVESTIGATIVE REPORTER

ResuMeds Los Angeles, CA	Apr 1991–Sep 1992
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- Wrote numerous articles placed on the front page; as well as additional articles for other local papers, including *The Oregonian*.